Dear <Staff Name>,

Idaho’s custom staff survey is an important part of our focus on serving and engaging staff in our schools’ work. This survey gives you the chance to tell us how schools are doing in meeting your needs.

To access the survey:

* visit <Staff URL> right away;
* pick your school from the drop-down menu and complete the survey.
* If you work in different schools within our school district, you can choose the district option.

The survey takes about 5 minutes to complete and your responses are anonymous. You can submit your survey until **March 31, 2023**.

We will use these survey responses to find ways to maximize satisfaction, engagement, and communication.

View a copy of the survey questions at https://www.sde.idaho.gov/assessment/surveys/files/general/Idaho-Staff-Survey-Questions.pdf.

Remember though, you have to use the custom website above to complete and submit the actual survey.

Thank you for participating in the survey. If you have any questions, please contact your school’s principal.

Sincerely,

<Superintendent Name>